

## Butte Creek Schoolwide Plan Tasks for 2023-2024

Tasks	Responsible Staff	Target Dates	Notes
<p><b>Inclusive Policy and Practice</b>  <b>ORIS 5.2- Identify and Remove Barriers to Success</b></p> <p>Barriers to advancement, participation, and opportunity are identified and replaced with inclusive and equitable practices in all settings.</p>			
Schedule professional development for teachers on the topic of trauma informed instruction.	Kevin Sara Julia	-June 2020 -Delayed by COVID -Marked a high priority in 2021-22 -June 2022  <b>Ongoing into 2023-2024</b>	-This was a priority pre-COVID, and took on new meaning in 2021-22 as we recognized that our students and staff had all experienced trauma. -Julia and Sara met and selected PD modules available to us on the district purchased 3-2-1 Insights program to show staff at meetings starting March 2022. -November 30, 2022 we took a QPR staff training on suicide prevention. -We are hoping to partner with the district or some other SFSD outlying schools for a more extensive paid training, as this is still a need.
Schools in Oregon will begin screening all K/1 students for dyslexia markers at least once per school year, communicating results with families.	Kevin Sara	<b>Ongoing into 2023-2024</b>  Sara is the BC rep on the SFSD Dyslexia Task Force 2021-2023, now called "Literacy Coaching Team" into 2023-2024	-Jan 2022 Sara and Barb assessed all K/1 students with the STAR CMB screener as per district piloting requirements. -The SFSD Dyslexia Task Force team created letters for schools to send home notifying families of students with markers. These were given out at Spring Conferences. -Students with red flags were reassessed in June. -District piloted DIBELS as a screener in 2022-23. -September 2022 and January 2023 Sara and Barb partnered with the district assessment team to test all students K-5 with the DIBELS online program. -June 2023 Barb and Sara tested all K-5 BC students. Teachers added

			DIBELS data to EOY student info sheets.
Create restorative practices we can implement with behavior management and review	PBIS Team  Kevin, Julia, and Jon H are on the SFSD Student Code of Conduct team	-June 2020 -Delayed by COVID  -June 2023  -Moved to June 2024  <b>Ongoing into 2023-2024</b>	-SC agreed this is too much to take on during the 2021-22 school year. We will need staff trainings to implement this type of program in. -To start moving toward this goal, we have “think sheets” on the back of the student referrals, depending on grade level. -This will be directly tied to decisions made about restorative practices at the district Student Code of Conduct Team meetings in 2023-2024 -The focus at BC will be to reinstate an options room in 2023-2024.
<p><b>Well-Rounded, Coordinated Learning Principles</b>  <b>ORIS 4.3-Cultivate Academic Success</b></p> <p>Student attributes and beliefs are cultivated to instill a sense of personal growth and responsibility.</p>			
PBIS Parent Outreach-a parent brochure will be created detailing what PBIS is and how it is implemented at Butte Creek.	Julia Sara	-Feb 2019 -Changed to June 2020 at 11/21/19 SC mtg -Delayed by COVID -June 2022  <b>Complete Mar 2022</b>	-We were waiting on a document the district had in progress. After several months, we decided to create our own parent informational brochure. This was completed June 2021 in English and Spanish. It was distributed to the youngest child in each family in March 2022, and will also be distributed at Fall 2022 conferences. -These are kept readily available to parents in the resource center near the front door/office.
PBIS Systematic Supervision videos will be shown during in-service week and at monthly staff meetings as applicable.	Kevin Julia	-Mar 2019 -At 5/8/19 SC mtg we moved this to 6/2020 -Delayed by COVID -June 2022  <b>Complete June 2022</b>	-Initially these were rolled into staff mtgs in the first 10 minutes where applicable with Danielson Domain 4. -Not able to fit into staff meetings in 2018-19, so the action was updated to all staff in-service week in August. (5/8/19) -PBIS intro/refresher at Inservice week in August 2021, Systematic Supervision videos were shown at select staff meetings February 2022-June 2022.

Updated PBIS posters/signage, will be created to align with PBIS goals and guidelines.	Jon H. Kevin Julia PBIS Team	-6/2018 -Changed to 1/2019 at 10/2018 SC meeting  <b>Complete June 2022, Will be updated as needed with evolving PBIS guidelines</b>	-Classroom poster sets were made by Debbie and Natalie and displayed on 10/31/19 -COVID signage for walls, floors, and tables took precedence 2020-2021 and were created by Natalie and implemented by the PBIS and LIPI teams. -Signage was updated again 2021-22. -Spring 2023 PBIS team created simplified, kid-friendly versions of posters using Robert Frost examples.
PBIS New Staff Training	Julia Kevin	-Feb 2019 -Changed to 9/2019 @Oct SC meeting, -Delayed by COVID -Back in goals 2021-2022  <b>Ongoing into 2023-2024</b>	-A PBIS overview was presented at the Aug 2019 all-staff in-service. -This will be in the new staff orientation handbooks that PBIS is working on (see 5.3). -Natalie Z., Debbie, and Jon H. completed the “live link” handbook spring 2021. Pieces will be presented to staff throughout the year. -“PBIS Spotlight” will be presented at staff meetings as Mr Palmer and Julia see applicable starting 2/2022.
PBIS reminders in school communications	Julia Kevin	-Delayed by COVID -No Little Bits in 2021-22, family comm. is via Parent Square  <b>Complete June 2023</b>	-Bringing back Little Bits or another form of a newsletter was discussed in 2022 and again in 2023 but no staff showed an interest in taking on the job. We will continue to look for someone to take this on. -Daily morning announcements returned in April 2022, ending with a reminder for students about the 3 B’s (“Bobcats are Safe, Respectful, and Responsible”).
<p><b>Well-Rounded, Coordinated Learning Principles</b>  <b>ORIS 4.5- Provide Multi-Tiered Systems of Support</b></p> <p>Schoolwide systems are in place to promote academic, behavioral, and social-emotional success for ALL students, and especially for historically and currently marginalized youth, students, and families, including civil rights protected classes, by matching increasing levels of support to student need, goals, and in interests.</p>			
Revise and Update the PBIS flowchart	PBIS Team Julia Kevin Jon H.	-June 2022 -Moved to June 2023 at 4/21/22 SC meeting	-Spring 2022 PBIS meetings were replaced with CARE team meetings to accommodate the vast number of students being referred to CARE team.

		<p><b>Ongoing into 2023-2024</b></p>	<p>-PBIS meetings resumed in Fall 2022, the PBIS flowchart was added to several monthly agendas. Unfortunately, with only 30 minutes for meetings and more pressing agenda items, this was not completed. Our hope is to have a summer workday to complete this before the school year resumes.</p>
<p>Track Student Interventions and Progress</p> <p>Pairs with 1.4, shared documents to track student data</p>	<p>Kevin Sara</p>	<p>-June 2020 -Delayed by COVID -Brought back Feb 2022</p> <p><b>Process Complete 2022-2023 but will be Ongoing</b></p>	<p>-In 2019-20 we began using data funnels guided by Scotts Mills Title 1 teacher Lisa Garrett. These were discussed at each early release PLC. -These were replaced by weekly and bi-weekly "CARE" meetings during distance learning to discuss student concerns (attendance, engagement, safety and wellbeing, etc), then LIPI meetings, then back to regular CARE meetings in Fall 2021. -Data funnels were implemented again to track and monitor student progress starting in Feb 2022. These will be updated for 1-5<sup>th</sup> grades and distributed by Sara each DRA assessment cycle, a minimum of three times a year (more for students receiving interventions) and will be discussed at primary team meetings as applicable.</p>
<p>Implement 8<sup>th</sup> grade graduation support program</p>	<p>Kevin Julia</p>	<p>-June 2019 -Virtually as possible in 2020-21 -Updated/ In Progress 2022</p> <p><b>Complete June 2023 but will continue to be ongoing</b></p>	<p>-Debbie initiated in 2019, regularly meeting with each 8<sup>th</sup> grade student on a "contract" (at risk of not graduating.) The counseling team met with students virtually during COVID as they were able. -2021-22 implemented again in person. The team decided to include 6/7<sup>th</sup> gr early interventions with MS team parent meetings for students with academic/behavior concerns. Julia will contact SHS advisory team to discuss students coming to speak with 8<sup>th</sup> graders, informing them of clubs/activities. -March 2022 SHS counselors came to BC to meet with our students, show them a video of things they can be</p>

			<p>involved in at SHS, and discussed the school handbook/course guidebook.</p> <ul style="list-style-type: none"> <li>-SHS visit to BC 8<sup>th</sup> Gr March 11 2022</li> <li>-April 2022 SHS Freshman Orientation night with st and families</li> <li>-May 2022- SHS Vice Principal and Counselors will meet with Julia and Kevin to go over a list of all of the 8<sup>th</sup> grade students coming from BC.</li> <li>-January 2023 8<sup>th</sup> grade CTE visitation to SHS</li> <li>-April 2023 SHS Freshman Orientation Night</li> <li>-May 2023 SHS staff visited BC for schedule forecasting</li> <li>-June 2023 BC staff created a shared Google Doc with 8<sup>th</sup> grade class list to share pertinent info with SHS staff</li> </ul>
Additional student supports will be added as staffing allows, during, before and after school.	Kevin Sara Lynette	<b>Ongoing as needed</b>	<ul style="list-style-type: none"> <li>-2021-22 Before school groups were held with the ELD team, and additional phonics reading intervention groups were held at the end of Sara’s work day with 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> grade students.</li> <li>-Transportation opportunities are the main barrier to adding more times.</li> <li>-August 2022-a 3 week long summer school program was held for BC st.</li> <li>-The focus for 2022-2023 additional support was planned to be intervention groups for intermediate/ middle grade students, but we ran into staff scheduling issues and it did not get off the ground.</li> <li>-2023 Summer School-not funded</li> <li>-Kindergarten Jumpstart is being discussed as a possibility in August 2023 or August 2024 with Title 1 carryover funds.</li> </ul>
<p><b>Leadership</b>  <b>ORIS 1.4-Distributed Leadership</b></p> <p>Leadership responsibilities are distributed; there exists and intentional balance among professional empowerment, authority, and accountability.</p>			
PBIS New Staff “Live Link” Handbook	Kevin Julia	-Feb 2019 -Changed to	-Barb R and Pam L updated the recess expectations 11/21/19.

(Located in Butte Creek PBIS shared Google folder)	Jon H.	6/19 at Oct SC mtg -11/21/19 SC changed to 6/2020 -Delayed by COVID -June 2023  <b>Ongoing into 2023-2024</b>	-In addition to the new staff handbooks, in-building staff mentors were discussed as something that could be incorporated in the future. -The link to the handbook will be sent to staff. -Mr. Palmer and Julia selected important pieces to share in Monday staff emails in spring 2022. -Staff PBIS trainings will be held, and staff “live link” handbooks distributed during August 2023 Inservice week
Specialists + Teacher + Interventions	Kevin Sara Lynette	-June 2019 -June 2020 as we work on a new data team process (5/8/19) -Delayed by COVID -Data funnels brought back February 2022  <b>Ongoing into 2023-2024</b>	-Teachers will notify specialists in a timely manner of things that will take students out of groups. (Jan 2019) -Specialists will meet regularly to discuss students on their caseloads, look at data (Behavior Data, STAR Data, Attendance, WESD Toolkit) and discuss observations. -Specialists will be part of intentional planning process each year. -2019 Teachers and specialists were meeting once a month on early release days at PLC data team meetings to go over behavior data, attendance data, STAR test scores, and DRA data funnels. -2020-2021 Specialists were all on the staff team that met and discussed student concerns and needs during distance learning. -2021-22 and 2022-23 early release PLC’s were led by ED Ex for curriculum mapping so data discussions will be moved to monthly team meetings. (See 4.5) -The middle school shared interventions document was located and will be implemented again.
Yearly Bilingual Family Night	Georgenne Sara Lynette C	-June 2019 -Delayed by COVID -Resumed 2021	-A Bilingual Parent Night will be held each year with a presentation and Q/A on different topics, and dinner. (Ideas-math, attendance, reading at home, etc.) -Best way to communicate with Spanish speaking families will be

		<b>Completed task as of April 2019 but will continue to hold yearly</b>	discussed-flyers on the doors will not be used due to ICE fears. --The 1 <sup>st</sup> Bilingual Family Night was held 5/2018, 2 <sup>nd</sup> on 4/18/19, skipped 2020 due to COVID, then resumed with the 3 <sup>rd</sup> combined with Title 1 Meeting on 10/26/21
Site Council Reviewed and Approved this updated document 4/21/2022, PBIS/ Leadership team reviewed it throughout 2022-2023			